

**MINUTES OF MEETING
ESTANCIA AT WIREGRASS
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Board of Supervisors of the Estancia at Wiregrass Community Development District was held on Tuesday, November 27, 2018 at 12:00 p.m. in the Estancia at Wiregrass Clubhouse, 4000 Estancia Boulevard, Wesley Chapel, Florida.

Present and constituting a quorum were:

Kelly Evans	Chairman
F. Peter Williams	Vice-Chairman
Ed Andrews	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Jere Earlywine (via phone)	District Counsel
Tonja Stewart	District Engineer
Several Residents	

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

- Resident comments were received.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Consideration of Resolution 2019-01, Canvassing and Certifying the Results of the Landowners Election

On MOTION by Mr. Williams seconded by Mr. Andrews with all in favor resolution 2019-01, canvassing and certifying the results of the landowners' election was adopted.

B. Oath of Office

- Mr. Mendenhall administered the Oath of Office.

C. Consideration of Resolution 2019-02, Designation of Officers

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor resolution 2019-02, designation of officers, leaving the board structure as is and adding Mr. David Jae as an Assistant Supervisor was adopted.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Minutes of the September 25, 2018 Meeting**
- B. Financial Statements September 2018**
- C. Motion to Assign Fund Balance**

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor the consent agenda was approved.

- D. Acceptance of FY2018 Audit Engagement Letter**

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor the FY2018 audit engagement letter was accepted.

- Mr. Williams suggested for the FY2019 audit they go through the audit selection process.

FIFTH ORDER OF BUSINESS

Aquatic Report

- Mr. Williams stated he mentioned at the last meeting and would like for the aquatic company to expand their report. Mr. Mendenhall had followed up on this but had not received a response, but will follow-up again.

SIXTH ORDER OF BUSINESS

Staff Report

A. District Counsel

i. Landscape Addendums for Phase 4

- Mr. Earlywine informed the Board they have two landscape proposals which are for phase 4 landscaping.

On MOTION by Ms. Evans seconded by Mr. Andrews with all in favor the landscape addendums for phase 4 in the amount of \$138,459.77 was approved.

B. District Engineer

i. Estancia Crosswalk

- Ms. Stewart indicated the conditions today do not meet the criteria, but as they have increased pedestrian traffic, increased development, and at the appropriate time, maybe at that time they will have the approval for the flashing beacons as well go back and re-evaluate whether they want a crosswalk in that location.

ii. Update on the Trails

- Discussion ensued regarding the boardwalk.

C. District Manager

i. Ratification of Mulch Proposal

- Mr. Mendenhall indicated he is looking for a motion for the ratification of the mulch proposal which was done a while ago.

On MOTION by Ms. Evans seconded by Mr. Williams with all in favor the mulch proposal was ratified.

- Mr. Mendenhall indicated they received the ACC request which is included in the agenda package and this is one which encroaches on CDD property.

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor ACC fence request contingent on review and approval from District Counsel and District Engineer was approved.

SEVENTH ORDER OF BUSINESS

Supervisor Requests

- Mr. Williams questioned whether there will be a December meeting. Mr. Mendenhall mentioned they have one and it is scheduled for December 18, 2018.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Williams seconded by Mr. Andrews with all in favor the meeting was adjourned.



A handwritten signature in black ink, appearing to read 'Williams', is written over a horizontal line.