

**MINUTES OF MEETING  
ESTANCIA AT WIREGRASS  
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Board of Supervisors of the Estancia at Wiregrass Community Development District was held on Tuesday, January 22, 2019 at 12:00 p.m. in the Estancia at Wiregrass Clubhouse, 4000 Estancia Boulevard, Wesley Chapel, Florida.

Present and constituting a quorum were:

Kelly Evans	Chairman
F. Peter Williams	Vice-Chairman
Lori Campagna	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Jere Earlywine (via phone)	District Counsel
Tonja Stewart	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Mendenhall called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

- Resident comments were received.

**THIRD ORDER OF BUSINESS**

**Approval of Consent Agenda**

- A. **Minutes of November 27, 2018 Meeting**
- B. **Minutes of Landowners' November 27, 2018 meeting**
- C. **Financial Statements, December 2018**

On MOTION by Mr. Williams seconded by Ms. Campagna with all in favor the consent agenda items A, B & C were accepted.
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- Mr. Williams clarified to the Board, approving the minutes from the Board meeting is quite acceptable but the landowners' minutes they are just accepting them into the record as they would the financials.

**FOURTH ORDER OF BUSINESS**

**Aquatic Report**

- Mr. Mendenhall presented the aquatic report to the Board. He indicated the map was updated. Once again he followed-up and asked for more detail on the ponds report and if there are any issues, to let them know what their approach is. Mr. Williams stated having

the pictures and additional information would be helpful and if this cannot be done for the next meeting he will make a motion to go out to bid.

- Mr. Mendenhall will once again reach out and indicate to them this will be the last time they will be making this request.

**FIFTH ORDER OF BUSINESS**

**Staff Report**

**A. District Counsel**

Mr. Earlywine is working with staff to finalize the next wave of property acquisition.

**B. District Engineer**

- Ms. Stewart was searching for the paper trail on the speed limit sign. She sent an email to the design engineer saying from our review it looked like the community was originally designed for 20 miles per hour signs and somewhere in the process it got changed to 25 miles.
- She received an email back stating they do recall there was a reason behind it and they reached back out to Pasco County, but have not received a response. Ms. Stewart will follow-up and provide Mr. Mendenhall with a formal response on this matter.
- Ms. Stewart indicated if she does not hear back from Pasco County by the next meeting she will reach out to her traffic engineer and consult with him in terms of what are the ramifications if the District chooses to change them based on the design that they have on record. Further discussion ensued regarding this.
- The cross-walk was discussed at the last meeting and it was determined that they have the cross-walk at the round-about which is within the 300 feet; as per Ms. Stewart it was designed in that location. Mr. Williams stated he believes they decided they would leave it as is for now. He continued to state they can't have both so they have to have one or the other, unless something really changes from the standpoint of the amount of individuals that would need to cross.
- Discussion ensued regarding the flashing beacons. Ms. Stewart stated some intermediate crosswalks are requiring these flashing beacons. They found out 18 months ago that the Florida Highway has said this is a non-ADA compliant system because of the flashing. Now they are going back to each local government to reach out to get an approval. She did reach out to Jack King, the Project Engineer for the County and he stated they had not gone through that process. Further discussion ensued regarding the crosswalk.

- Discussion ensued regarding developing a master site plan at this time and split the cost with the HOA where they identify ownership and maintenance on what's CDD and what's HOA so it can get posted and it can be available so it helps earmark for people to look at. It was also suggested to coordinate the number of the ponds so someone points to it and they can cross reference it.

**C. District Manager**

**i. Ratification of Agreement for Dissemination Services**

- Mr. Mendenhall indicated with the Districts' previous management company they had an external company doing the dissemination services, Learner Advisers. Mr. Mendenhall spoke with the Chair about Inframark being able to handle and save the District \$1500.

On MOTION by Mr. Williams seconded by Ms. Campagna with all in favor the agreement for dissemination services was ratified.

- Mr. Mendenhall discussed The Districts' website provider's proposal for ADA compliance. The onetime cost to convert the website is \$1,750 and on a monthly basis the rate would change to \$100 per month.

On MOTION by Ms. Evans seconded by Mr. Williams with all in favor the proposal from V-Global Tech for the conversion of the website for the onetime cost of \$1,750 and a monthly fee of \$100 was approved.

- Mr. Williams asked if Mr. Mendenhall can inform the Board once this process has been completed.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

- None

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Evans seconded by Mr. Williams with all in favor the meeting was adjourned.

