

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

The continued meeting of the Estancia at Wiregrass Community Development District was held on **Tuesday, September 6, 2016 at 3:00 p.m.** at the Estancia at Wiregrass Clubhouse, located at 4000 Estancia Boulevard, Wesley Chapel, FL 33543.

Present and Constituting a Quorum:

Barry Karpay	Board Supervisor, Chairman
Ed Andrews	Board Supervisor, Assistant Secretary
Robert Sipple	Board Supervisor, Assistant Secretary
Kelly Evans	Board Supervisor, Assistant Secretary

Also Present Were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, PA

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no members of the general audience in attendance.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors Meeting Held on August 23, 2016

On a motion by Mr. Andrews, seconded by Mr. Karpay, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's meeting held on August 23, 2016 as presented for Estancia at Wiregrass Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Series 2015 Construction Requisition #26

Mr. Fischer stated that the requisition was reviewed and approved by the Chairman and District Engineer.

26	WRA Consultants	\$9,818.74
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On a motion by Mr. Sipple, seconded by Mr. Karpay, with all in favor, the Board of Supervisors approved the Series 2015 Construction Requisition #26 as presented for Estancia at Wiregrass Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Proposals from RFP for Management Services

Mr. Earlywine led discussion regarding the proposals received from GMS of Central Florida, Severn Trent, and Wrathell Hunt referring to the summary sheet provided by his firm outlining costs, services provided, experience, and reference notes. The following Board action was taken:

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors authorized District Counsel to engage with Severn Trent to finalize a contract for District Management Services and provide award notices to all bidders for Estancia at Wiregrass Community Development District.

The Board expressed continued concern with the landscaping throughout the community and the possibility of going out to bid for these services. A question was also raised as to whether a pre-emergent application would be beneficial at this time. While no formal Board action was taken, they did direct management to prepare an RFP package for landscaping services and to obtain a proposal from Vivicon for pre-emergent application.

SIXTH ORDER OF BUSINESS

Consideration of EGIS Proposal for District Insurance

Mr. Fischer presented the proposal from EGIS insurance for the District's property, general liability, and public official's liability coverage for fiscal year 2016/2017.

On a motion by Mr. Andrews, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the proposal from EGIS Insurance totaling \$12,993 for Estancia at Wiregrass Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present
- C. District Manager
Mr. Fischer reminded the Board that the next meeting is scheduled for September 27, 2016 at 12:00 p.m.

Mr. Fischer presented an engagement letter from Berger Tombs to complete the 2016 financial audit, noting that the pricing is the same as what was quoted in their proposal approved by the Board in March. It was noted that no Board action was required since the pricing is the same.

EIGHTH ORDER OF BUSINESS


Supervisor Requests and Audience Comments

There were no members of the general audience in attendance, nor were there any Supervisor requests put forward.

NINTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Andrews, seconded by Mr. Karpay, with all in favor, the Board of Supervisors adjourned the Board of Supervisors' meeting at 4:03 p.m. for Estancia at Wiregrass Community Development District.



Secretary/Asst. Secretary



Chairman/ Vice Chairman

ASST. Secretary