

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Estancia at Wiregrass Community Development District was held on **Tuesday, March 22, 2016 at 5:30 p.m.** at the Estancia at Wiregrass Clubhouse, located at 4000 Estancia Boulevard, Wesley Chapel, FL 33543.

Present and Constituting a Quorum:

Barry Karpay	Board Supervisor, Chairman
Ed Andrews	Board Supervisor, Assistant Secretary
Robert Sipple	Board Supervisor, Assistant Secretary
Kelly Evans	Board Supervisor, Assistant Secretary <i>(joined the Board after being sworn in)</i>

Also Present Were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, PA

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and called the roll. Mr. Karpay presented a letter of resignation from Mr. Rick Woodley.

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors accepted the resignation of Rick Woodley as Board Supervisor for Estancia at Wiregrass Community Development District.

Mr. Fischer asked if there was anyone the Board wished to appoint to the Board and the following Board action was taken:

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors appointed Kelly Evans as Board Supervisor to fill seat five for Estancia at Wiregrass Community Development District.

Mr. Fischer, a Notary in the State of Florida, administered the oath of office to Kelly Evans, who swore and affirmed to the oath as read. It was stated that Ms. Evans was appointed to another Board earlier in the day and had already been informed of the responsibilities and requirements of serving on the Board. Mr. Earlywine reviewed the ethics laws governing public officials, including gift laws.

(Mr. Sipple left the meeting.)

(Mr. Fischer recessed the regular meeting to hold the Audit Committee meeting. He reconvened the meeting at 5:38 p.m. with all those in attendance at the onset of the meeting still in attendance with the exception of Mr. Bob Sipple)

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no members of the general audience in attendance.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Meeting Held on January 26, 2016

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's meeting held on January 26, 2016 as presented for Estancia at Wiregrass Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for January and February 2016

A brief discussion ensued regarding the hog trapping costs and results of the project.

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for January (\$45,821.59) and February (\$20,582.50) for Estancia at Wiregrass Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Series 2015 Construction Requisitions #15, 17, & 18

Mr. Fischer stated that the requisitions were all reviewed and approved by the Chairman and District Engineer.

15	Stantec Consulting	\$202.69
17	WRA Consultants	\$15,386.79
18	WRA Consultants	\$9,064.41

On a motion by Ms. Evans, seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the Series 2015 Construction Requisitions #115, 17, & 18 as presented for Estancia at Wiregrass Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Audit Committee Recommendations

Mr. Fischer stated that the Audit Committee met just prior to the Board meeting and is recommending that the Board accept its ranking of the various bidders, including the ranking of Berger, Toombs, Elam, Gaines, & Frank as the highest ranked bidder with 100 points with all other firms receiving 0 points.

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors accepted the ranking of the Audit Committee of Berger, Toombs as the highest ranked bidder with 100 points with all other firms receiving 0 points and authorized Staff to initiate an agreement with Berger Toombs to provide auditing services for the fiscal year 2015/2016 with the option for two annual renewals for Estancia Wiregrass Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Addendum to Maintenance and Monitoring Contract

Mr. Fischer reviewed the addendum to the contract with Cardno Entrix. Mr. Andrews stated that the existing contract does not include parcel J14 following the development of an additional mitigation area as part of development of the area.. A brief discussion ensued on the topic.

On a motion by Mr. Andrews, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the addendum to the Cardno Entrix agreement to include the ponds in J14 at an annual cost of \$7,250 pending review by District Counsel at Wiregrass Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Addendum to Luke Brothers Contract

A brief discussion was held regarding the addition of Phase 2A landscaping to the scope of service of the landscape maintenance agreement with Luke Brothers at an annual cost of \$75,315.60.

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the addendum to the Luke Brothers contract pending District Counsel's review for Estancia at Wiregrass Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not Present

C. District Manager

Mr. Fischer reminded the Board that the next regular meeting is scheduled for April 26, 2016 at 12:00 p.m.

Mr. Fischer reviewed emails that he has received from residents expressing concerns with the condition of the turf in the park areas and they are asking that St. Augustine grass be planted in place of the existing Bermuda, as well as ongoing trash issues, the condition of ponds, installation of bushes in the common areas and lighting issues. Mr. Andrews will handle the street light issues.

A brief discussion was held regarding whether it makes sense to mitigate washouts around the ponds. It was noted that it has been determined that based on current water levels it is not warranted at this time. The possibility of writing an article for the website to address some of the common resident questions as a means of trying to reduce the number of resident emails was put forward.

TENTH ORDER OF BUSINESS


Supervisor Requests

There were no Supervisor requests put forward.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Andrews, seconded by Mr. Karpay, with all in favor, the Board adjourned the Board of Supervisors' meeting at 5:53 p.m. for Estancia at Wiregrass Community Development District.


Secretary/Ass. Secretary


Chairman/ Vice Chariman