

**ESTANCIA AT WIREGRASS  
COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS  
MEETING  
JULY 22, 2014**

# ESTANCIA AT WIREGRASS DEVELOPMENT DISTRICT AGENDA JULY 22, 2014 at 11:30 a.m.

Offices of Rizzetta & Company, Inc.  
1 5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544.

<b>District Board of Supervisors</b>	Barry Karpay Peter Winter Ryan Huey Ed Andrews Michael T. Collins	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Scott Brizendine	Rizzetta & Company, Inc.
<b>District Attorney</b>	Jere Earlywine	Hopping, Green & Sams
<b>District Engineer</b>	Tonja Stewart	Stantec Consulting Services Inc

**All Cellular phones and pagers must be turned off during the meeting.**

**The District Agenda is comprised of six different sections:**

The meeting will begin promptly at **11:30 a.m.** with the first section which is called **Audience Comments on Agenda Items**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called the **Business Administration** section and contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 994-1001 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The fifth section which is called **Audience Comments on Other Items** provides members of the audience the opportunity to comment on matters of concern to them that were not addressed during the meeting. The same guidelines used during the first audience comment section will apply here as well. The final section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 994-1001, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

**ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT  
DISTRICT OFFICE • 5844 OLD PASCO ROAD • SUITE 100 • WESLEY CHAPEL, FL 33544**

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July 14, 2014

Board of Supervisors  
**Estancia at Wiregrass Community  
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Estancia at Wiregrass Community Development District will be held on **Tuesday, July 22, 2014, at 11:30 a.m.** at the office of Rizzetta and Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. The following is the advance agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on June 24, 2014..... Tab 1
  - B. Consideration of Operation and Maintenance Expenditures for June.....Tab 2
- 4. BUSINESS ITEMS**
  - A. Review of Proposals for Fountain Maintenance..... Tab 3
  - B. Ratification of Fiscal Year 2012/2013 Audit
  - C. Consideration of Real Property Conveyances for Phases 1A – 1D (under separate cover)
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,  
*Scott Brizendine*  
Scott Brizendine  
District Manager

cc. Jere Earlywine, Hopping Green & Sams, PA  
Tonja Stewart, Stantec Consulting Services

# Tab 1

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Estancia at Wiregrass Community Development District was held on **Tuesday, June 24, 2014 at 11:15 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

**Present and Constituting a Quorum:**

Barry Karpay	<b>Board Supervisor, Chairman</b>
Ryan Huey	<b>Board Supervisor, Assistant Secretary</b>
Ed Andrews	<b>Board Supervisor, Assistant Secretary</b>
Tim Collins	<b>Board Supervisor, Assistant Secretary</b>

**Also Present Were:**

Scott Brizendine	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Kristen Suit	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping Green &amp; Sams, PA</b>
Tonja Stewart	<b>District Engineer, Stantec Consulting Services</b> <i>(via speakerphone)</i>
Debra Hudrlik	<b>Representative, Standard Pacific Homes</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Brizendine called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

Mr. Brizendine noted that there were no members of the general audience in attendance at this time.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Meeting Held on April 29, 2014**

A brief discussion ensued regarding some changes that were needed to the minutes.

On a motion by Mr. Karpay, seconded by Mr. Collins, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors meeting on May 27, 2014 as amended for Estancia at Wiregrass Community Development District.

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**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for May**

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors ratified the operation and maintenance expenditures for May totaling \$8,090.74 as presented for Estancia at Wiregrass Community Development District.

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**FIFTH ORDER OF BUSINESS**

**Consideration of Series 2013 B Construction Requisitions #39 Through #44**

Requisition Number	Vendor	Amount
39	Standard Pacific of Florida GP, Inc.	\$1,905,059.19
40	WRA Consultants	\$22,878.81
41	RIPA & Associates	\$470,059.19
42	WREC	\$1,995.00
43	Randy Suggs, Inc.	\$153,312.25
44	Hubbell Lighting, Inc.	\$28,860.00

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On a motion by Mr. Andrews, seconded by Mr. Huey, with all in favor, the Board of Supervisors approved the Series 2013 B Construction Requisitions #39 through #44 as presented for Estancia at Wiregrass Community Development District.

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**SIXTH ORDER OF BUSINESS**

**Review of Proposals for Pond Maintenance Services**

A brief discussion ensued regarding the scope of service for the RFP, whose responsibility it will be to mow the pond banks, whether there are additional fees for treatment of algae blooms that occur between regular treatments, and pricing. It was stated that the District will be mowing the pond banks and there will be no additional fees for repeat treatments unless it is determined that extraordinary steps need to be taken in order to eradicate the condition. A recommendation was made that the Board approve the proposal from Cardno Entrix, as it is the lowest price and they are handling the mitigation monitoring within the District.

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On a motion by Mr. Andrews, seconded by Mr. Karpay, with all in favor, the Board of Supervisors accepted the proposal from Cardno Entrix for pond maintenance services at a cost of \$9,900 per year for Estancia at Wiregrass Community Development District.

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69 **SEVENTH ORDER OF BUSINESS**

**Consideration of Proposal for Mitigation  
Monitoring to include a Portion of Parcel J14**

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Mr. Brizendine presented the revised proposal from Cardno Entrix for the mitigation and monitoring in phase I, to include a portion of parcel J14 that was originally deemed as not being part of phase I. The additional cost is \$3,500. A brief discussion ensued with Mr. Andrews reviewing the reasoning behind digging this pond now and explaining that a change order has already been approved for the planting, so it makes sense to start maintaining it now.

On a motion by Mr. Karpay, seconded by Mr. Huey, with all in favor, the Board of Supervisors accepted the proposal from Cardno Entrix to include a portion of parcel J14 in their mitigation monitoring contract at an additional cost of \$3,500 for Estancia at Wiregrass Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Consideration of Authorizing Chairman to  
Accept Fiscal Year 2012/2013 Audit**

Mr. Brizendine explained that this was added to the agenda at the request of District Counsel as the Board will not be meeting again until after the June 30<sup>th</sup> deadline to file the fiscal year 2012/2013 audit. He explained that he has been told the audit will be ready tomorrow and he would like authorization for the Chairman to accept it and authorize that it be submitted as required.

On a motion by Mr. Andrews, seconded by Mr. Collins, with all in favor, the Board of Supervisors authorized the Chairman to accept the fiscal year 2012/2013 audit on behalf of the District and authorize its submittal to the appropriate governmental agencies for Estancia at Wiregrass Community Development District.

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**NINTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel  
No report.

B. District Engineer  
Ms. Stewart inquired as to whether the District would like her to start preparing the landscape, ownership, and easement maps. Mr. Karpay asked if it would be possible to have a map available at meetings labeling the roadways, ponds, easements, etc. Mr. Andrews stated the he would ask WRA to assist with this process.

C. District Manager  
Mr. Brizendine stated that he received a letter from Grau & Associates for auditing services for the next two years that reflects a price increase of \$1,000 a year. Mr. Earlywine recommended that a conversation be had with them regarding this matter since the RFP indicated that a bond issuance was in progress and the reason being given for the increase is the additional work associated with a bond issuance. The Board concurred.

105 Mr. Brizendine presented a proposal from Vivicon to apply Top Choice along Chancey  
106 Road. He explained that they were asked to supply this pricing in their bid package and  
107 that pricing is reflected in this proposal. A brief discussion ensued and the following Board  
108 action taken:  
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On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the proposal from Vivicon for the Top Choice Installation along Chancey Boulevard (\$900) for Estancia at Wiregrass Community Development District.

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111 Mr. Brizendine reminded the Board of the deadline that is approaching for the annual form  
112 1 filing and a brief discussion ensued regarding whether it was necessary to file in every  
113 County where you serve on a Board. Mr. Earlywine stated that he would verify with the  
114 Commission on Ethics, but he believes that you only need to file with the County you  
115 reside in and email the response out to the Board.  
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117 Mr. Brizendine reminded the Board that the next meeting is scheduled for July 22, 2014 at  
118 11:30 a.m.  
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120 **TENTH ORDER OF BUSINESS** **Supervisor Requests**

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122 Mr. Andrews informed the Board that the final walk through with Vivicon went well and the one  
123 with Luke Brothers will be occurring next Tuesday. A brief discussion ensued regarding the need to  
124 obtain a firm to maintain the fountain as soon as possible. Ms. Hudrlik stated that she is in the process of  
125 working with Mr. Brizendine to obtain proposals for this service. Mr. Andrews stated that once a firm has  
126 been selected he would have a representative from Delta meet on site regarding turnover of maintenance  
127 for the fountains, which he would like to see occur sooner than later. Mr. Brizendine recommended that  
128 that Board authorize the Chairman to approve a contract once the proposals are received.  
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On a motion by Mr. Andrews, seconded by Mr. Huey, with all in favor, the Board of Supervisors authorized Staff to work with the Chairman to select a firm for fountain maintenance for Estancia at Wiregrass Community Development District.

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131 A brief discussion ensued regarding the contract for landscape maintenance of Phase 1A and the  
132 fact that the landscaping in Phases 1B, 1C, & 1D should be completed within the next 35 to 45 days. A  
133 recommendation was made that this contract be bundled together. It was estimated that the contract  
134 would come in below the bid threshold so it would make sense to obtain pricing from Luke Brothers for  
135 this project.  
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137 Issues with the gates owned by the HOA were noted and a brief discussion ensued.  
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**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Karpay, seconded by Mr. Collins, with all in favor, the Board adjourned the Board of Supervisors' meeting at 6:05 p.m. for Estancia at Wiregrass Community Development District.

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Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice-Chairman

DRAFT

# Tab 2

# ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operation and Maintenance Expenditures June 2014 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2014 through June 30, 2014. This does not include expenditures previously approved by the Board.

The total items being presented: **\$14,214.38**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairman

\_\_\_\_\_ Vice Chairman

\_\_\_\_\_ Assistant Secretary

# Estancia at Wiregrass Ranch Community Development District

## Paid Operation & Maintenance Expenses

June 1, 2014 Through June 30, 2014

10101 - Cash-Operating Account

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hopping Green & Sams	141	76029	General Legal Counsel 04/14	\$ 3,198.71
Randy Suggs Inc.	144	15969	8 Weeks Mowing - Chancey Rd 06/14	\$ 3,840.00
Rizzetta & Company, Inc.	142	16724	District Management Fees 06/14	\$ 4,380.66
Times Publishing Company	145	I1004171642-0613	Legal Advertising Acct # 1000529473 06/14	\$ 105.01
Withlacoochee River Electric Cooperative	143	05-27-14	Deposit For 3987 Estancia Blvd - Fountain	\$ 865.00
Withlacoochee River Electric Cooperative	143	05-2714	Deposit For 28973 Santa Luce Dr	\$ 365.00
Withlacoochee River Electric Cooperative	143	0527-14	Deposit For 28671 San Romano Dr	\$ 365.00
Withlacoochee River Electric Cooperative	143	052714	Deposit For 28697 Chancey Road	\$ 365.00
Withlacoochee River Electric Cooperative	143	5-27-14	Deposit For 29078 Santa Luce Dr	\$ 365.00
Withlacoochee River Electric Cooperative	143	5-2714	Deposit For 28950 Santa Luce Dr	\$ 365.00
<b>Report Total</b>				<b><u>\$ 14,214.38</u></b>

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500



===== STATEMENT =====

May 28, 2014

Estancia at Wiregrass Community Development  
District  
c/o Rizzetta & Company, Inc.  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544

Bill Number 76029  
Billed through 04/30/2014

**General Counsel**

**ESWCDD 00001 JLE**

**FOR PROFESSIONAL SERVICES RENDERED**

04/02/14	JLE	Confer with Brizendine regarding repayment of monies to construction account.	0.20 hrs
04/11/14	JLE	Confer with Schlosser regarding permit transfer.	0.20 hrs
04/15/14	KEM	Prepare resolution extending terms of board members.	0.20 hrs
04/16/14	JLE	Confer with Goolsby regarding permit transfer; follow-up regarding the same.	0.30 hrs
04/16/14	KEM	Prepare resolution extending terms of board members.	0.10 hrs
04/18/14	JLE	Confer with Schlosser and Goolsby regarding ACOE permit transfer; confer with Stewart regarding the same.	0.40 hrs
04/23/14	KEM	Prepare budget approval resolution, budget notice and appropriation resolution.	0.20 hrs
04/28/14	CGS	Monitor proposed legislation which may impact District.	1.00 hrs
04/28/14	JLE	Review agenda package; confer with Cox regarding Board meeting.	0.60 hrs
04/28/14	KEM	Prepare budget approval resolution, budget notice and appropriation resolution.	0.10 hrs
04/29/14	JLE	Prepare for, travel to and from, and attend Board meeting; follow-up regarding the same.	5.60 hrs
04/30/14	LCW	Prepare notice of award letter; prepare co-permittee agreement.	3.40 hrs

Total fees for this matter

\$3,004.00

**DISBURSEMENTS**

Travel	179.13
Conference Calls	14.69
Mileage	0.89

Total disbursements for this matter

\$194.71

**MATTER SUMMARY**


Stuart, Cheryl G.	1.00 hrs	395 /hr	\$395.00
Earlywine, Jere L.	7.30 hrs	250 /hr	\$1,825.00
Ibarra, Katherine E. - Paralegal	0.60 hrs	145 /hr	\$87.00
Whelan, Lindsay C.	3.40 hrs	205 /hr	\$697.00
TOTAL FEES			\$3,004.00
TOTAL DISBURSEMENTS			\$194.71
<b>TOTAL CHARGES FOR THIS MATTER</b>			<b>\$3,198.71</b>

**BILLING SUMMARY**

Stuart, Cheryl G.	1.00 hrs	395 /hr	\$395.00
Earlywine, Jere L.	7.30 hrs	250 /hr	\$1,825.00
Ibarra, Katherine E. - Paralegal	0.60 hrs	145 /hr	\$87.00
Whelan, Lindsay C.	3.40 hrs	205 /hr	\$697.00
TOTAL FEES			\$3,004.00
TOTAL DISBURSEMENTS			\$194.71
<b>TOTAL CHARGES FOR THIS BILL</b>			<b>\$3,198.71</b>

**Please include the bill number on your check.**

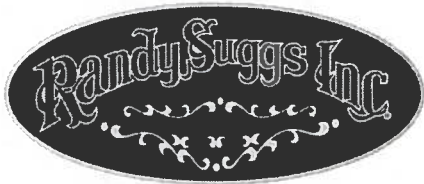
Date Rec'd Dist Office \_\_\_\_\_

DM Approval  \_\_\_\_\_

Date Entered JUN - 2 2014

Fund 001 GL 51400 CC 3107

Check # \_\_\_\_\_



# Invoice

Date 6/15/2014 Invoice # 15969

(407) 886-8835  
 (407) 886-3549 - Fax  
 P.O. Box 1141  
 Apopka, FL 32704

**Bill To**

Estancia at Wiregrass CDD:Attn Tom Spence  
 C/O Rizzetta & Company, Inc.  
 5844 Old Pasco Road  
 Suite 100  
 Wesley Chapel, FL 33544

P.O. No. Terms Project  
 Due on receipt ESTANCIA AT WI...

Quantity	Description	Rate	Amount
8	Attn: Tom Spence Chancey Road: Mowing of Bahia and Bermuda 8 weeks of mowing Chancey Road	480.00	3,840.00

Date Rec'd Dist Office JUN 23 2014  
 DM Approval   
 Date Entered JUN 23 2014  
 Fund 001 GL 53900 CC 4652  
 Check # \_\_\_\_\_

**Total** \$3,840.00  
**Balance Due** \$3,840.00


**RIZZETTA & COMPANY, INC.**

5020 W Linebaugh Avenue  
 Suite 200  
 Tampa, FL 33624

DATE	INVOICE NO.
6/1/2014	16724

BILL TO
Estancia at Wiregrass 3434 Colwell Ave. Suite 200 Tampa, FL 33624

TERMS	PROJECT
Due Upon Rec't	211 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	<b>PROFESSIONAL FEES:</b>			
DM	District Management Services		1,687.00	1,687.00
ADMIN	Administrative Services		477.00	477.00
ACTG	Accounting Services		1,500.00	1,500.00
FC	Financial Consulting Services		716.66	716.66
	<b>Services for the period June 1, 2014 through June 30, 2014</b>			
	<b>RECEIVED</b> Date Rec'd Rizzetta & Co., Inc. <u>MAY 28 2014</u> D/M approval <u></u> Date _____ Date entered <u>JUN - 2 2014</u> Fund <u>001</u> GL <u>51300</u> OC _____ Check # _____			
			<b>Total</b>	<b>\$4,380.66</b>

3101  
 3100  
 3201  
 3111

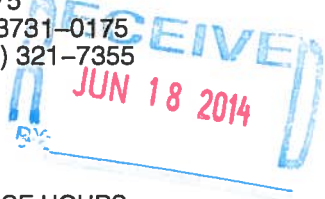


# Tampa Bay Times

tampabay.com

P.O. Box 175  
St. Petersburg, FL 33731-0175  
Toll Free Phone (877) 321-7355

**AD SALES HOURS**  
M-TH 7:30-6:30  
FRI 7:30-5:30  
**CUSTOMER SERVICE HOURS**  
M-F 8:00-5:00



## NON-CONTRACT INVOICE

Advertising Run Dates	Advertiser / Client Name
6/13/2014-6/13/2014	Estancia At wiregrass Cdd
Billing Date	Customer Account
06/16/2014	1000529473
Total Amount Due	Invoice Number
105.01	I1004171642-0613

58

### PAYMENT DUE UPON RECEIPT

Start	Stop	Invoice Number	Class	Description	P.O.	Inserts	Size	Amount
6/13	6/13	I1004171642-0613		LEG101- Notice Of Public Meeting Pasco Pasco Cls Internet MaterialItem		1	46 Li	101.01
								4.00

Date Rec'd Dist Office \_\_\_\_\_  
DM Approval   *JS*    
Date Entered   JUN 20 2014    
Fund   001   GL   51300   CC   4801    
Check # \_\_\_\_\_

# Tampa Bay Times

tampabay.com

P.O. Box 175  
St. Petersburg, FL 33731-0175  
Toll Free Phone: (877) 321-7355

## NON-CONTRACT INVOICE

Advertising Run Dates	Advertiser / Client Name	
6/13/2014-6/13/2014	Estancia At wiregrass Cdd	
Billing Date	Sales Rep Name or Number	Customer Account
06/16/2014	Deirdre	1000529473
Total Amount Due	Customer Type	Invoice Number
105.01	Non-Contract	I1004171642-0613

Thank you for your business.

DO NOT SEND CASH BY MAIL  
PLEASE MAKE CHECK PAYABLE TO:  
TIMES PUBLISHING COMPANY

PLEASE SEE REVERSE SIDE OF FORM  
FOR CREDIT CARD INFORMATION

Estancia At Wiregrass Cdd  
C/O Rizzetta & Company  
5844 Old Pasco Road, Suite 100  
Wesley Chapel Fl 33544

**Amount Due: 105.01**

00I100417164200613000105017

# ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Check Request

Amount: \$865.00

Project: Electric deposit for new account - *Fountain*


Date: May 27, 2014

Payable to: WREC  
P.O Box 1278  
San Antonio, Fl. 33576

Reason: Deposit for 3987 Estancia Blvd.

Requester:   
Scott Brizendine

Directions for check: Give check to Scott

Date Rec'd Dist Office MAY 27 2014  
DM Approval   
Date Entered MAY 27 2014  
Fund 001 GL 15601 CC \_\_\_\_\_  
Check # \_\_\_\_\_

**REQUEST FOR NEW SERVICE**  
PLEASE COMPLETE AS THOROUGH AS POSSIBLE



WITHLACOOCHEE  
RIVER  
ELECTRIC  
COOPERATIVE, INC.

**Billing Information:**

NAME: Estancia at Wiregrass CDD  
ADDRESS: 5844 Old Pasco Rd, Suite 100  
CITY: Wesley Chapel  
STATE: Florida ZIP: 33543  
PHONE #: 813-994-1001 MEMBER #: 443489002  
FAX #: 813-994-2100

**Service Information:**

COUNTY: Pasco PERMIT # \_\_\_\_\_  
SUB-DIVISION NAME: \_\_\_\_\_  
UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_  
SERVICE ADDRESS: 3987 Estancia Blvd

**Type of Service: (circle one)**

1. underground / overhead
2. temp pole:    yes / no
3. house / mobile

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature:  Date: 5/27/14

# ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Check Request

Amount: \$365.00

Project: Electric deposit for new account

Date: May 27, 2014


Payable to: WREC  
P.O Box 1278  
San Antonio, Fl. 33576

Reason: Deposit for 28973 Santa Luce Dr.

Requester:

  
\_\_\_\_\_  
Scott Brizendine

Directions for check: Give check to Scott

Date Rec'd Dist Office MAY 27 2014  
DM Approval   
Date Entered MAY 27 2014  
Fund 001 GL 15601 CC  
Check # \_\_\_\_\_

# REQUEST FOR NEW SERVICE

PLEASE COMPLETE AS THOROUGH AS POSSIBLE



WITHLACOOCHEE  
RIVER  
ELECTRIC  
COOPERATIVE, INC.

## Billing Information:

NAME: Estancia at Wiregrass CDD  
ADDRESS: 5844 Old Pasco Rd, Suite 100  
CITY: Wesley Chapel  
STATE: Florida ZIP: 33543  
PHONE #: 813-994-1001 MEMBER #: 443489002  
FAX #: 813-994-2100

## Service Information:

COUNTY: Pasco PERMIT # \_\_\_\_\_  
SUB-DIVISION NAME: \_\_\_\_\_  
UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_  
SERVICE ADDRESS: 28973 Santa Luce Dr

## Type of Service: (circle one)

1. underground / overhead
2. temp pole: yes / no
3. house / mobile

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: [Handwritten Signature]

Date: 5/27/14

# ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Check Request

Amount: \$365.00

Project: Electric deposit for new account

Date: May 27, 2014


Payable to: WREC  
P.O Box 1278  
San Antonio, Fl. 33576

Reason: Deposit for 28671 San Romano Dr.

Requester:

  
\_\_\_\_\_  
Scott Brizendine

Directions for check: Give check to Scott

Date Rec'd Dist Office MAY 27 2014  
DM Approval   
Date Entered MAY 27 2014  
Fund 001 GL 15601 CC \_\_\_\_\_  
Check # \_\_\_\_\_

# REQUEST FOR NEW SERVICE

PLEASE COMPLETE AS THOROUGH AS POSSIBLE



WITHLACOOCHEE  
RIVER  
ELECTRIC  
COOPERATIVE, INC.

## Billing Information:

NAME: Estancia at Wiregrass CDD  
ADDRESS: 5844 Old Pasco Rd, Suite 100  
CITY: Wesley Chapel  
STATE: Florida ZIP: 33543  
PHONE #: 813-994-1001 MEMBER #: 443489002  
FAX #: 813-994-2100

## Service Information:

COUNTY: Pasco PERMIT # \_\_\_\_\_  
SUB-DIVISION NAME: \_\_\_\_\_  
UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_  
SERVICE ADDRESS: 28671 San Romano Dr.

## Type of Service: (circle one)

1. underground / overhead
2. temp pole: yes / no
3. house / mobile

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature:  Date: 5/27/14

# ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Check Request

Amount: \$365.00

Project: Electric deposit for new account

Date: May 27, 2014


Payable to: WREC  
P.O Box 1278  
San Antonio, Fl. 33576

Reason: Deposit for 28697 Chancey Rd.

Requester:

  
\_\_\_\_\_  
Scott Brizendine

Directions for check: Give check to Scott

Date Rec'd Dist Office MAY 27 2014  
DM Approval   
Date Entered MAY 27 2014  
Fund 001 GL 15601 CC \_\_\_\_\_  
Check # \_\_\_\_\_



**REQUEST FOR NEW SERVICE**  
PLEASE COMPLETE AS THOROUGH AS POSSIBLE



WITHLACOOCHEE  
RIVER  
ELECTRIC  
COOPERATIVE, INC.

**Billing Information:**

NAME: Estancia at Wiregrass CDD  
ADDRESS: 5844 Old Pasco Rd, Suite 100  
CITY: Wesley Chapel  
STATE: Florida ZIP: 33543  
PHONE #: 813-994-1001 MEMBER #: 443489002  
FAX #: 813-994-2100

**Service Information:**

COUNTY: Pasco PERMIT # \_\_\_\_\_  
SUB-DIVISION NAME: Estancia  
UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_  
SERVICE ADDRESS: 28697 Chancey Rd

**Type of Service: (circle one)**

1. underground / overhead
2. temp pole: yes / no
3. house / mobile

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: [Handwritten Signature] Date: 5/27/14



**REQUEST FOR NEW SERVICE**  
PLEASE COMPLETE AS THOROUGH AS POSSIBLE



WITHLACOOCHEE  
RIVER  
ELECTRIC  
COOPERATIVE, INC.

**Billing Information:**

NAME: Estancia at Wiregrass C&D  
ADDRESS: 5844 Old Pasco Rd, Suite 100  
CITY: Wesley Chapel  
STATE: Florida ZIP: 33543  
PHONE #: 813-994-1001 MEMBER #: 443489002  
FAX #: 813-994-2100

**Service Information:**

COUNTY: Pasco PERMIT # \_\_\_\_\_  
SUB-DIVISION NAME: \_\_\_\_\_  
UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_  
SERVICE ADDRESS: 29078 Santa Luce Dr.

**Type of Service: (circle one)**

1. underground / overhead
2. temp pole: yes / no
3. house / mobile

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: [Signature] Date: 5/27/14

# ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Check Request

Amount: \$365.00

Project: Electric deposit for new account

Date: May 27, 2014


Payable to: WREC  
P.O Box 1278  
San Antonio, Fl. 33576

Reason: Deposit for 28950 Santa Luce Dr.

Requester:

  
Scott Brizendine

Directions for check: Give check to Scott

Date Rec'd Dist Office MAY 27 2014  
DM Approval   
Date Entered MAY 27 2014  
Fund 001 GL 15601 CC \_\_\_\_\_  
Check # \_\_\_\_\_

**REQUEST FOR NEW SERVICE**  
PLEASE COMPLETE AS THOROUGH AS POSSIBLE



WITHLACOOCHEE  
RIVER  
ELECTRIC  
COOPERATIVE, INC.

**Billing Information:**

NAME: Estancia at Wiregrass CDD  
ADDRESS: 5844 Old Pasco Rd, Suite 100  
CITY: Wesley Chapel  
STATE: Florida ZIP: 33543  
PHONE #: 813-994-1001 MEMBER #: 443489002  
FAX #: 813-994-2100

**Service Information:**

COUNTY: Pasco PERMIT # \_\_\_\_\_  
SUB-DIVISION NAME: \_\_\_\_\_  
UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_  
SERVICE ADDRESS: 28950 Santa Luce Dr.

**Type of Service: (circle one)**

1. underground / overhead
2. temp pole: yes / no
3. house / mobile

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature:  Date: 5/27/14

# Tab 3

RECEIVED  
JUL 11 2014

**FOUNTAIN DESIGN GROUP, INC.**

7628 N.W. 6<sup>th</sup> AVENUE BOCA RATON FL. 33487  
561-994-3939 FAX 561-994-3944

**MAINTENANCE CONTRACT/PROPOSAL**

**TO: RIZZETTA AND COMPNAY  
5844 OLD PASCO ROAD  
WESLEY CHAPEL, FL. 33544**

**REG: ESTANCIA  
WESLEY CHAPEL, FL.**

**ATTN: SCOTT**

**FROM: TOM McKENNA**

**DATE: JULY 11, 2014**

**SCOPE OF WORK:**

**FOUNTAIN SERVICES, A DIVISION OF FOUNTAIN DESIGN GROUP INC., WILL PERFORM THE FOLLOWING ONCE WEEKLY, ON THE (1) ONE ARCHITECTURAL FOUNTAIN AT THE ABOVE PROPERTY, PER THE CHECK LIST BELOW:**

1. CHECK FILTERS/ INTAKES/ STRAINERS
2. CLEAN AND CHECK JETS AND LIGHTS
3. CHECK ELECTRICAL
4. REMOVE DEBRIS
5. ADD CHEMICAL\*, AS NECESSARY
6. CHECK PUMP AND MOTOR
7. MURIATIC ACID WILL BE USED TO SOFTEN WELL WATER AT NO ADDITIONAL CHARGE.

**\*CHEMICAL COVERS ALGAECIDES ONLY AND DOES NOT INCLUDE WATER STABILIZERS. BROMINE WILL BE USED ON ALL INTERIOR FOUNTAINS TO AVOID ODORS.**

**THIS IS A CLEANING CONTRACT AND ANY OTHER SERVICES REQUIRED BESIDES THOSE LISTED ABOVE WILL BE BILLED SEPARATELY, UPON COMPLETION, AFTER RECEIVING THE APPROPRIATE APPROVAL. LIGHTS WILL BE REPLACED AS REQUIRED FOR THE PRICE OF THE BULB ONLY. IF ADDITIONAL SERVICE IS REQUIRED, OUR STANDARD LABOR RATE IS \$105.00 FOR THE FIRST HALF-HOUR AND \$85.00 EACH HOUR THEREAFTER, PLUS PARTS. WE WILL SEND A QUOTE IF THESE REPAIRS WILL EXCEED \$300.00.**

**PAGE TWO  
MAINTENANCE CONTRACT  
RE: ESTANCIA**

**TERMS:**

TWELVE MONTHLY PAYMENTS OF \$400.00 PAYABLE UPON RECEIPT OF INVOICE TO FOUNTAIN DESIGN GROUP, INC.

EITHER PARTY MAY CANCEL THIS AGREEMENT WITH A 30-DAY NOTICE.

THIS PROPOSAL IS RESPECTFULLY SUBMITTED BY:

**FOUNTAIN DESIGN GROUP, INC., dba, FOUNTAIN SERVICES**

BY: *Tom Mchama*      DATE: 7-11-14

THIS PROPOSAL ACCEPTED BY:

\_\_\_\_\_      DATE: \_\_\_\_\_