
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ESTANCIA AT WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Estancia at Wiregrass Community Development District was held on **Tuesday, June 24, 2014 at 11:15 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and Constituting a Quorum:

Barry Karpay	Board Supervisor, Chairman
Ryan Huey	Board Supervisor, Assistant Secretary
Ed Andrews	Board Supervisor, Assistant Secretary
Tim Collins	Board Supervisor, Assistant Secretary

Also Present Were:

Scott Brizendine	District Manager, Rizzetta & Company, Inc.
Kristen Suit	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, PA
Tonja Stewart	District Engineer, Stantec Consulting Services <i>(via speakerphone)</i>
Debra Hudrlik	Representative, Standard Pacific Homes

FIRST ORDER OF BUSINESS

Call to Order

Mr. Brizendine called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Mr. Brizendine noted that there were no members of the general audience in attendance at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting Held on April 29, 2014

A brief discussion ensued regarding some changes that were needed to the minutes.

<p>On a motion by Mr. Karpay, seconded by Mr. Collins, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors meeting on May 27, 2014 as amended for Estancia at Wiregrass Community Development District.</p>
--

FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for May

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors ratified the operation and maintenance expenditures for May totaling \$8,090.74 as presented for Estancia at Wiregrass Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Series 2013 B Construction Requisitions #39 Through #44

Requisition Number	Vendor	Amount
39	Standard Pacific of Florida GP, Inc.	\$1,905,059.19
40	WRA Consultants	\$22,878.81
41	RIPA & Associates	\$470,059.19
42	WREC	\$1,995.00
43	Randy Suggs, Inc.	\$153,312.25
44	Hubbell Lighting, Inc.	\$28,860.00

On a motion by Mr. Andrews, seconded by Mr. Huey, with all in favor, the Board of Supervisors approved the Series 2013 B Construction Requisitions #39 through #44 as presented for Estancia at Wiregrass Community Development District.

SIXTH ORDER OF BUSINESS

Review of Proposals for Pond Maintenance Services

A brief discussion ensued regarding the scope of service for the RFP, whose responsibility it will be to mow the pond banks, whether there are additional fees for treatment of algae blooms that occur between regular treatments, and pricing. It was stated that the District will be mowing the pond banks and there will be no additional fees for repeat treatments unless it is determined that extraordinary steps need to be taken in order to eradicate the condition. A recommendation was made that the Board approve the proposal from Cardno Entrix, as it is the lowest price and they are handling the mitigation monitoring within the District.

On a motion by Mr. Andrews, seconded by Mr. Karpay, with all in favor, the Board of Supervisors accepted the proposal from Cardno Entrix for pond maintenance services at a cost of \$9,900 per year for Estancia at Wiregrass Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Proposal for Mitigation
Monitoring to include a Portion of Parcel J14**

Mr. Brizendine presented the revised proposal from Cardno Entrix for the mitigation and monitoring in phase I, to include a portion of parcel J14 that was originally deemed as not being part of phase I. The additional cost is \$3,500. A brief discussion ensued with Mr. Andrews reviewing the reasoning behind digging this pond now and explaining that a change order has already been approved for the planting, so it makes sense to start maintaining it now.

On a motion by Mr. Karpay, seconded by Mr. Huey, with all in favor, the Board of Supervisors accepted the proposal from Cardno Entrix to include a portion of parcel J14 in their mitigation monitoring contract at an additional cost of \$3,500 for Estancia at Wiregrass Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Authorizing Chairman to
Accept Fiscal Year 2012/2013 Audit**

Mr. Brizendine explained that this was added to the agenda at the request of District Counsel as the Board will not be meeting again until after the June 30th deadline to file the fiscal year 2012/2013 audit. He explained that he has been told the audit will be ready tomorrow and he would like authorization for the Chairman to accept it and authorize that it be submitted as required.

On a motion by Mr. Andrews, seconded by Mr. Collins, with all in favor, the Board of Supervisors authorized the Chairman to accept the fiscal year 2012/2013 audit on behalf of the District and authorize its submittal to the appropriate governmental agencies for Estancia at Wiregrass Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Ms. Stewart inquired as to whether the District would like her to start preparing the landscape, ownership, and easement maps. Mr. Karpay asked if it would be possible to have a map available at meetings labeling the roadways, ponds, easements, etc. Mr. Andrews stated the he would ask WRA to assist with this process.
- C. District Manager
Mr. Brizendine stated that he received a letter from Grau & Associates for auditing services for the next two years that reflects a price increase of \$1,000 a year. Mr. Earlywine recommended that a conversation be had with them regarding this matter since the RFP indicated that a bond issuance was in progress and the reason being given for the increase is the additional work associated with a bond issuance. The Board concurred.

Mr. Brizendine presented a proposal from Vivicon to apply Top Choice along Chancey Road. He explained that they were asked to supply this pricing in their bid package and that pricing is reflected in this proposal. A brief discussion ensued and the following Board action taken:

On a motion by Mr. Karpay, seconded by Mr. Andrews, with all in favor, the Board of Supervisors approved the proposal from Vivicon for the Top Choice Installation along Chancey Boulevard (\$900) for Estancia at Wiregrass Community Development District.

Mr. Brizendine reminded the Board of the deadline that is approaching for the annual form 1 filing and a brief discussion ensued regarding whether it was necessary to file in every County where you serve on a Board. Mr. Earlywine stated that he would verify with the Commission on Ethics, but he believes that you only need to file with the County you reside in and he said that he would email the response out to the Board.

Mr. Brizendine reminded the Board that the next meeting is scheduled for July 22, 2014 at 11:30 a.m.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Andrews informed the Board that the final walk through with Vivicon went well and the one with Luke Brothers will be occurring next Tuesday. A brief discussion ensued regarding the need to obtain a firm to maintain the fountain as soon as possible. Ms. Hudrlik stated that she is in the process of working with Mr. Brizendine to obtain proposals for this service. Mr. Andrews stated that once a firm has been selected he would have a representative from Delta meet on site regarding turnover of maintenance for the fountains, which he would like to see occur sooner than later. Mr. Brizendine recommended that that Board authorize the Chairman to approve a contract once the proposals are received.

On a motion by Mr. Andrews, seconded by Mr. Huey, with all in favor, the Board of Supervisors authorized Staff to work with the Chairman to select a firm for fountain maintenance for Estancia at Wiregrass Community Development District.

A brief discussion ensued regarding the contract for landscape maintenance of Phase 1A and the fact that the landscaping in Phases 1B, 1C, & 1D should be completed within the next 35 to 45 days. A recommendation was made that this contract be bundled together. It was estimated that the contract would come in below the bid threshold so it would make sense to obtain pricing from Luke Brothers for this project.

Issues with the gates owned by the HOA were noted and a brief discussion ensued.


ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Karpay, seconded by Mr. Collins, with all in favor, the Board adjourned the Board of Supervisors' meeting at 6:05 p.m. for Estancia at Wiregrass Community Development District.



Secretary/Assistant Secretary



Chairman/Vice-Chairman