

**MINUTES OF MEETING
ESTANCIA AT WIREGRASS
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Board of Supervisors of the Estancia at Wiregrass Community Development District was held on Tuesday, January 23, 2018 at 12:00 p.m. in the Estancia at Wiregrass Clubhouse, 4000 Estancia Boulevard, Wesley Chapel, Florida.

Present and constituting a quorum were:

Ed Andrews	Assistant Secretary
Kelly Evans	Assistant Secretary
F. Peter Williams	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Jere Earlywine (via phone)	District Counsel
Tonja Stewart (via phone)	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Audience comments were received.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. November 28, 2017 Minutes**
- B. Financial Statements, December 2017**

On MOTION by Mr. Williams seconded by Mr. Andrews with all in favor the Consent Agenda was approved.
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FOURTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel**
 - None
- B. District Engineer**
 - i. Fence request within drainage easement**
 - Ms., Stewart reported on a request received on a drainage easement infringement

- She questioned if the Board has a position on these types of infractions.
- Mr. Earlywine stated in the past the Board has approved some of these requests, which were usually subjected to some engineering review to ensure that the easement was structurally intact. There is also a form agreement which the resident has to sign.
- Mr. Andrews stated in the past we have granted approvals to these requests if Ms. Stewart is okay with it.
- Mr. Williams suggested it would be important to make this expense that of the owner to have the district engineers' office or a surveyor locate the pipe and its exact position to ensure they are not driving down any posts into that pipe
- Mr. Andrew stated he wanted the resident to pay for someone with the professional certifications to properly pinpoint the pipe.
- Ms. Stewart indicated she will pull together the asbuilt information about the pipe elevation, then she will give the Board a copy so they can include this with their approval. Mr. Earlywine will provide the form agreement to also be included in the approval.

On MOTION by Mr. Williams seconded by Mr. Andrews with all in favor the access agreement for the fence request within the drainage easement with the appropriate wording provided by District Counsel and District Engineer was approved.

C. District Manager

i. Consideration of Park Benches

- Mr. Mendenhall presented the proposal for the park bench to the Board.
- Discussion ensued regarding having the accounting department create a line item in the budget. This line item can show expenditures for particular items.

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor the proposal from Landscape Forms for the purchase of park benches was approved.

- Discussion ensued regarding a request for bicycle rack installation. The Board consensus was there are already enough bike racks within the community.

- Mr. Mendenhall received the renewal form for Pasco Alliance of Community Associations for the period 3.13.18 to 3.12.19 at a cost of \$50. The Board is interested in maintaining their membership.

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor the membership renewal for Pasco Alliance of Community Associations for the period of 3.13.18 to 3.12.19 at a cost of \$50 was approved.

FIFTH ORDER OF BUSINESS

Supervisor Requests

- Ms. Evans discussed pulling of the annuals affected by the current weather freeze. Mr. Andrews discussed the 2018 meeting schedule.
- Mr. Williams discussed the product mix in the community.
- Discussion ensued regarding the assessment on vacant land and the need to get this taken care of before they get into the budget season.
- Mr. Earlywine will set up a meeting next week with Mr. Williams, Mr. Mendenhall and himself to work through the numbers after he has had a chance to look at it and come up with a plan.
- Residents presented their comments to the Board regarding trees.

SIXTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Williams seconded by Mr. Andrews with all in favor the meeting was adjourned.

 J. Evans 2/27/18